

BOARD OF GOVERNORS
Minutes of a Public Meeting
held on Thursday, June 27, 2013
in Room C408 beginning at 1805 hours (6:05 p.m.)

Present: Zdenka Buric
Roy Daykin
Stacey Edzerza Fox
Kwin Grauer
Gerda Krause
Anne Lippert, Chair

Jeff Lowe
Teresa Lu
Megahn McCarthy
Mark Smith
Jas Sandhu
Dean Tsatouhas

Regrets: David Bowra, Vice-Chair
Brian McGibney

Staff: Barry Coulson, Associate Vice-President, Administration and Finance
Ian Humphreys, Vice-President, Enrolment and Business Development
Brad O'Hara, Vice-President, Academic and Provost
Dawn Palmer, Associate Vice-President, Human Resources

Visitors: Raymond Chow, Chair, Langara College Administrators' Association
Barry Coulson, Director, Finance
Wendy Lannard, Director, Facilities
Scott McLean, Vice-President, Langara Faculty Association
Kim Noiseux, Student
Larry Xiong, Director, Institutional Research

Recorder: Diana Falcon, Executive Assistant to the Board of Governors

Prior to the start of the meeting, A. Lippert thanked W. Lannard and G. Krause for providing the Board with a tour of the Recycling Centre and the Community Garden.

A. Lippert welcomed guests S. McLean, Vice-President, Langara Faculty Association; W. Lannard, Director, Facilities; L. Xiong, Director, Institutional Research; and, the visitors in the gallery.

W. Lannard made a presentation on the Langara Thinks Green Waste Management Program. She noted that in June 2001 the College Board created an Environmental Responsibility Policy which provides direction to the College regarding the creation of a learning and working environment characterized by social responsibility. She highlighted the program and the commitment to reduce waste through several recycling initiatives. She highlighted the next steps and advised that the recycling program should be up and running for the September semester.

T. Lu and D. Tsatouhas made a presentation on their participation at the Association of Community Colleges (ACCC) Conference held in Penticton, BC from June 1-3, 2013. They highlighted keynote speakers and noted that the sessions provided networking opportunities with other student governors and leaders. They highlighted overall key issues, topics, takeaways and ideas. They thanked the Board for allowing them to participate in the conference and encouraged the Board to continue to provide student governors an opportunity to participate in these types of events.

1. APPROVAL OF THE AGENDA

It was moved by K. Grauer , seconded by Z. Buric

THAT, the Agenda be approved.

Carried Unanimously.

2. APPROVAL OF THE MINUTES and BUSINESS ARISING

a) Minutes of the Meeting held on May 23, 2013

It was moved by J. Lowe , seconded by T. Lu

THAT, the Minutes of the Langara College Board Public Meeting held on May 23, 2013 be approved.

Carried Unanimously.

b) Election of the Board Vice-Chair

With A. Lippert as Chair, the election of the Board Vice-Chair position occurred. She outlined that Board members had been notified at the May 23, 2013 Board meeting that the election of Board Vice-Chair would be held at this meeting in accordance with Board Resolution 303 and By-Law 201. A. Lippert called for nominations and J. Sandhu nominated D. Bowra. J. Lowe seconded the nomination. Anticipating his absence, D. Bowra had advised the Board Chair that he would accept the nomination if he was nominated for the position of Board Vice-Chair. A. Lippert called for nominations three more times. There being no further nominations, D. Bowra was declared Board Vice-Chair by acclamation for a two-year term effective August 1, 2013 to July 31, 2015.

3. CHAIR'S REPORT

a) Community Connections

A. Lippert reviewed the activities as noted in the Community Connections memo attached to the agenda and invited Board Members to speak about the events that they attended on behalf of the Board.

4. PRESIDENT'S REPORT

R. Daykin referenced his memo dated June 21, 2013 attached to the agenda which highlighted College events that occurred in May and June 2013.

R. Daykin provided information on the following:

- Convocation ceremonies were held on June 5th and 6th and included several excellent Keynote speakers. The College's first Emeritus Awards were awarded and biographies of each award recipient were included in the folders at the table. Videos of all four Convocation ceremonies will be posted to the website.
- Amrik Virk was appointed as the new Minister of Advanced Education. His biography was included in a memo attached to the agenda. A mandate letter from the Premier to Minister Virk was included in the folders at the table for information.
- James Gorman appointed as Deputy Minister of Advanced Education.

- A very positive meeting between Amrik Virk, Minister of Advanced Education; James Gorman, Deputy Minister of Advanced Education; Angus Graeme, Chair, BC Colleges; and Jim Reed, President, BC Colleges was held.
- BC Government's Throne Speech profiled advanced education as a priority. Although it focused on skills development, it also touched on applied research, preparing the workforce with the necessary skills, matching skills needed with skills acquired, and creating more seamless transitions between different types of education and into the workforce.
- ACCC's new President Denise Amyot has leadership and accounting management experience with the Canadian Public Service sector. She commenced her position on June 1, 2013.
- The passing of Bill C35, an Act to amend the Immigration and Refugee Protection Act, is not without consequence to international student advisors. The Bill identifies that advisors will not be able to provide even minimal advice to students. The sector is working with Citizenship and Immigration Canada (CIC) and the provincial government to clarify roles and to hopefully create flexibility. Updates will be provided as information becomes available.
- Reba Noel, Student Engagement Officer in the Student Development Centre was contacted by Wiley-Bass Publishers who were interested in publishing her work entitled "House of Cards" for the Activities Book for the Student Leadership Challenge (a certified facilitator training program). House of Cards is an activity she created to encourage students to think outside the box and recognize their intrinsic nature to old habits/processes. A first draft review went to the publishers in May 2013 and is currently with the editors.
- Langara is once again running the Explore program, a federally funded English immersion program for French speaking students.
- D. Palmer provided a video clip of Langara's submission to Canada's Top 100 Employers 2014 and distributed at the table a copy of the application. She confirmed that the application has been received by the Top 100 Employers editorial team and is being considered. Winners will be announced in the fall and she will provide information as it becomes available.
- B. O'Hara noted that the approval of Bill C11, Canada's new and improved Copyright Act, required changes to existing Langara policies and the adoption of a new policy to be consistent with current legislative and judicial framework. Led by Patricia Cia, Chair, Library Services, three policies related to Copyright were prepared by a Library Copyright Working Group, reviewed by Deans and Division Chairs, and approved by Education Council in mid-June. The Association of Canadian Community Colleges (ACCC) continues to represent the interests of post-secondary institutions in the judicial proceedings on the post-secondary tariff filed by Access Copyright.
- A meeting with the India Consul General to Canada was held to identify how best the college could move into the Indian post-secondary market.
- A history and update on the Coat of Arms (Armorial Bearings) was presented and it was noted that in Spring 2013 the final design was rendered and the formal artwork is pending. Next steps were highlighted and information will be provided as it becomes available.

5. COMMITTEE REPORTS

A. Lippert reminded Board Members of the role of the Coordinating Committee to make decisions on behalf of the Board when there is not sufficient time to present the item to the entire board.

a) Board Coordinating Committee - Meeting held on June 17, 2013

A. Lippert highlighted the minutes of the meeting held on June 17, 2013 attached to the agenda noting that the Board Coordinating Committee approved the 2012/13 Public Sector Executive Compensation report which is a government report that discloses the salary of employees whose base salary was \$125,000 or greater in the fiscal year 2012/13.

She noted that the report will be submitted to the Public Sector Employers' Council (PSEC) and posted to the College website as per government guidelines.

b) Audit Sub-Committee - Meeting held on June 18, 2013

A. Lippert highlighted the minutes of the meeting held on June 18, 2013 noting that the Audit Subcommittee met with the KPMG Auditors and reviewed the Audited Financial Statements, and the Audited Findings Report and Management Letter.

6. FOR APPROVAL

a) Approval of Audited Financial Statements

B. Coulson highlighted the audited financial statements and provided comments and highlights of major variances for the year. He noted that the financial statements were presented in the Public Sector Accounting Board (PSAB) format as required by government. He highlighted the changes that occurred to the look of the financial statements due to this transition.

Discussion ensued and Board Members' questions were addressed.

R. Daykin conveyed appreciation to the members of the Finance team and KPMG who met the compressed timeline as delineated by government and the challenge of converting to the Public Sector Accounting Board (PSAB) format. As a result of this compressed timeline, it was noted that going forward the audited financial statements will be brought to the Board for approval annually at the June Board meeting.

It was moved by K. Grauer, seconded by M. Smith

THAT, the Financial Statements of Langara College for the year ended March 31, 2013 be approved.

Carried Unanimously.

b) Receipt of Management Letter

B. Coulson highlighted the Management Letter and noted that there were no internal control issues or deficiencies and there were four process improvement issues which are being addressed as opportunities for improvement. He noted that recommendations from last year's audit have been resolved.

Discussion ensued and Board Members' questions were addressed.

It was moved by K. Grauer, seconded by M. Smith

THAT, the Management Letter be received.

Carried Unanimously.

c) Governance Policy 465 – Protected Disclosure

B. Coulson highlighted his memo attached to the agenda and noted that Governance Policy 465 – Protected Disclosure, addresses the Board's recommendation for a whistleblower policy. He noted that the policy is modeled after other institutional policies and good practices and he thanked K. Jang for her work on the development of this policy. He noted that as the policy is used, changes will be identified brought to the Board for review. In response to a Board Member's question, it was noted that item 3.4 of the policy protects the discloser, not the disclosee.

It was moved by T. Lu, seconded by M. McCarthy

THAT, Governance Policy 465 – Protected Disclosure, be approved.

Carried Unanimously.

d) Strategic Priorities Renewal

R. Daykin highlighted the process started in March 2013 to refresh the College Strategic Plan's Priorities as identified in his memo attached to the agenda. The purpose was to consider the priorities identified within the existing Strategic Plan and determine their relevancy to the established Vision, Mission and Values. R. Daykin noted that the process reinforced the College's focus on students and recognized that the student community, inclusive of aboriginal, domestic and international learners, is central to everything that we do.

Discussion ensued and Board Members questions were addressed.

It was moved by D. Tsatouhas, seconded by M. McCarthy

THAT, the Board of Governors approve the draft Langara College Strategic Priorities 2013 to 2015.

Carried Unanimously.

**e) Accountability Plan and Report
- 2012/13 Reporting Cycle and 2013/14 to 105/16 Planning Cycle**

I. Humphreys noted the responsibility of the Board to approve the Accountability Plan and Report which describes how the College achieved its performance targets for 2012/13. He noted that again this year the government required institutions to send the Accountability Plan and Report to the Ministry prior to submission to the Board. He noted that Langara's draft was completed by the end of May and submitted to the Ministry by their deadline of June 17th. He directed Board Members to replacement page 13 in the folder at the table and noted the changes were a result of feedback received from the Ministry (a copy is attached to these minutes).

It was moved by K. Grauer, seconded by Z. Buric

**THAT, the Accountability Plan and Report for the 2012/13 reporting cycle
and the 2013/14 2015/16 planning cycle be approved.**

Carried Unanimously.

7. FOR INFORMATION

a) FTE Enrolment Report for the Year Ended March 31, 2013

B. Coulson presented the FTE Enrolment Report for the Year ended March 31, 2013 attached to the agenda for information.

b) Minister of Advanced Education – Amrik Virk

It was noted that this item was presented in the President's Report under Item 4.

8. EDUCATION COUNCIL REPORTS

A. Lippert highlighted her memo attached to the agenda and reminded Board Members of Section 23 of the BC College and Institute Act that requires Education Council to advise the board on the development of educational policy.

a) Report of the Meeting held on May 21, 2013

G. Krause highlighted the summary report of the Education Council meeting held on May 21, 2013 attached to the agenda.

It was moved by Z. Buric, seconded by J. Lowe

**THAT, the report of the Education Council Meeting held on
May 21, 2013 be received for information.**

Carried Unanimously.

9. BOARD MEMBERS' REPORT

Nil.

10. CONSTITUENT GROUP REPORTS

Nil.

11. VISITORS' COMMENTS

Nil.

12. NEXT SCHEDULED BOARD MEETING

The next Board of Governors meeting is scheduled for **Thursday, September 26, 2013.**

There being no further business, the meeting adjourned at 2015 hours (8:15 p.m.)

Anne Lippert
Chair, Board of Governors
Langara College

Roy Daykin
President and CEO
Langara College

Opportunities for Learners – Capacity

Performance Measures	2011/12 Actual	2012/13 Targets	2012/13 Results	2013/14 Targets	2014/15 Targets	2015/16 Targets
Total student spaces	7,592 FTEs	7,056 FTEs	7,370 FTEs Target achieved	7,056 FTEs	7,056 FTEs	TBA
Number of student spaces in developmental programs	221 FTEs	252 FTEs	240 FTEs Target substantially achieved	252 FTEs	252 FTEs	TBA
Student spaces in Nursing and allied health programs	598 FTEs	670 FTEs	764 FTEs Target exceeded	670 FTEs	670 FTEs	TBA
- Student spaces in allied health	67 FTEs	N/A	278 FTE	N/A	N/A	N/A
- Student spaces in Nursing	532 FTEs	N/A	493 FTE	N/A	N/A	N/A
Total credentials awarded	882	910	1,095 Target exceeded	≥ 1,085	TBA	TBA
Number of Applied Baccalaureate programs.	3	Maintain or expand	4	Maintain or expand		

This year, Langara exceeded the Ministry target for Nursing and Allied Health, providing almost 100 additional spaces in this critical area. We introduced new Diploma and foundational Citation Health Sciences streams in 2012/13, adding to our existing Associate Degree programs. Langara's Health Sciences offerings have been optimized to reflect market and professional demand, and to allow students a smooth transition to SFU's Health Sciences baccalaureate programs. Student interest is reflected in the increase of over 200 FTE from last year. In Fall 2013, Langara will also launch a new Bachelor of Science in Nursing (BSN) curriculum with an increased focus on community and public health nursing to meet system demand in those essential areas. The new nursing program is designed to take advantage of Langara's extensive Arts & Sciences resources to better prepare students for the rigours of the BSN, and to enhance opportunities through access to more clinical practice, mentorship and individual tutoring, including scientific study skills. Together, these changes are expected to improve the overall learning experience for future nursing students.